

CASE STUDY
August 2022

The Company

Dovepark Properties Limited

Dovepark Properties Limited is a part of the Comer Homes Group, a leading property company. Dovepark is a registered for-profit provider of affordable housing.

The Business Situation

Bridgehouse began supporting Dovepark with their Company Secretarial and Governance needs in early 2021. Bridgehouse provides Dovepark with services such as meeting support, redrafting and submitting new articles of association and support with succession planning and Board recruitment, as well as providing expert governance advice. Bridgehouse also supports Dovepark by reviewing and updating their governance policies to ensure they are up to date and as effective as possible. As a Company Secretarial and Governance service provider with expertise within the housing sector, Bridgehouse is able to provide peace of mind to Dovepark who are able to concentrate on their day-to-day business, safe in the knowledge that they are receiving a top quality, expert and reliable service.

The Service

Our work with Dovepark includes but is not limited to;

Meeting Support

- Pre-meeting support including drafting of Agendas
- Attendance at meetings (onsite and remotely where required)
- Expert minute taking
- Provision of Action Lists

Ad-hoc Governance advice

- **Undertaking a governance review – and developing an action plan and timetable to address areas of improvement**
- **Review of articles**
- **Review of policies such as data protection**
- **Review of governance handbook, including matters reserved to the board, terms of reference, and delegated authorities**
- **Review of Dovepark against best practice codes of governance**

Board Support

Uplifting governance

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- Support with succession planning
- Support with Board recruitment and induction

The Key Benefits

- **Professionalism** – The team is knowledgeable and professional, and possesses in-depth knowledge of the company and the sector
- **Reliability** – Bridgehouse offers a trusted, high quality service that can be relied upon
- **Efficiency** – Board packs and quality minutes are prepared and circulated to tight timescales; Bridgehouse can always be relied upon to complete tasks efficiently and accurately

“Bridgehouse has provided trusted and valuable support to our team. Their professionalism and expertise within the housing sector has given us confidence in their work and we look forward to continuing to work with them”
NAME, Dovepark Properties Limited